

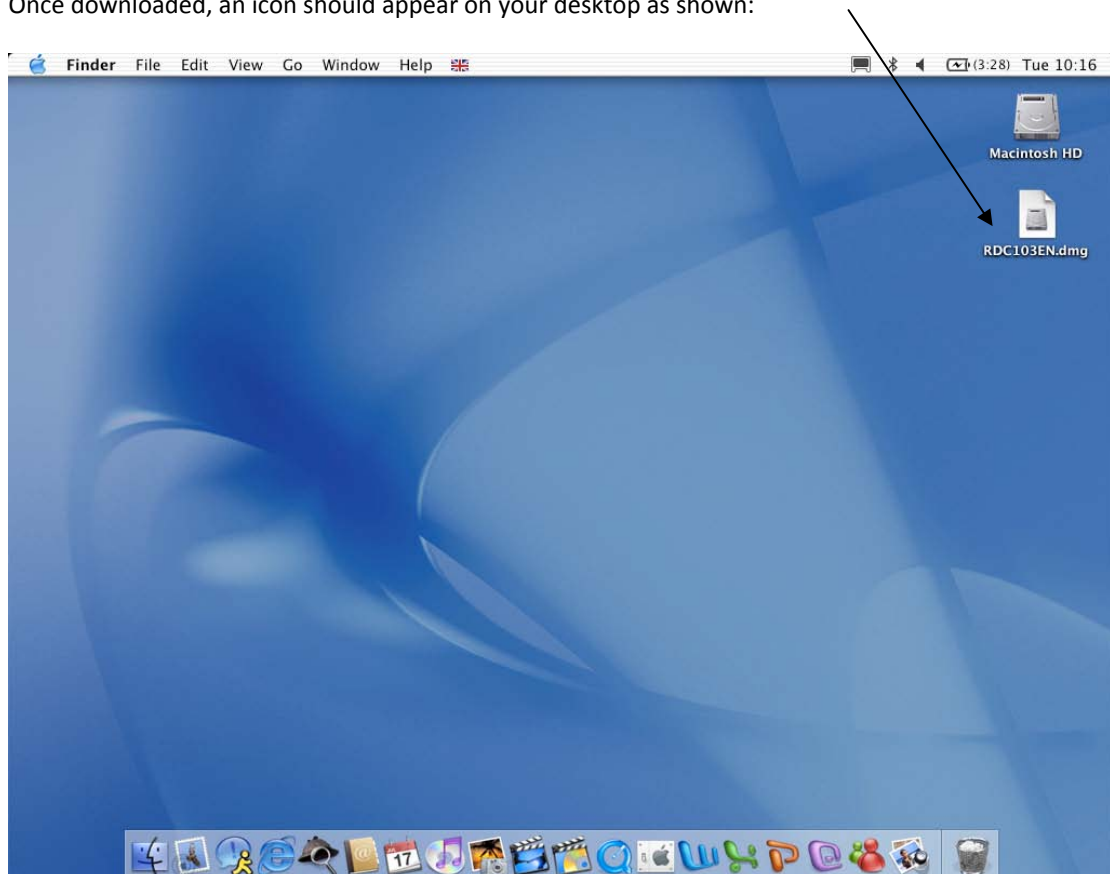
## Gateway Academy guide to: Virtual Desktop APPLE MAC ONLY.

This guide is to show and inform you about Gateway Academy VD, an updated system enabling you to access your school work from any pc or work station. In this guide you will be able to learn how to log into you school account using any pc and use all of the software and tools available on your school computer. This could be from Microsoft Office to Photoshop; it also helps if you have broadband internet connection as this system works as it would do at school, having bigger memory and more speed.

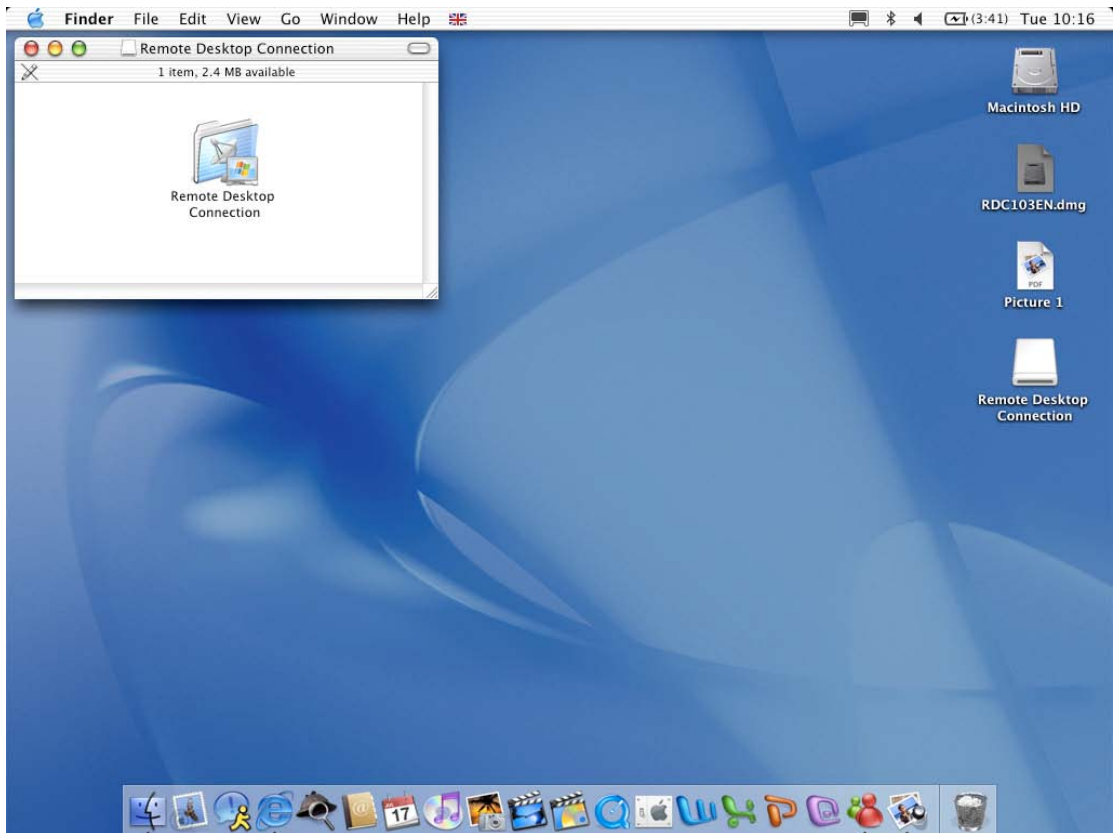
Basically, this system is like a virtual Computer, its run by the internet and power supply of your machine but contains everything that you have on your user account at school! With this you can also access school emails, your documents AND *shared* documents.

1. To be able to access your school user account, you must 1<sup>st</sup> download our virtual desktop program (APPLE MAC OSx 9 and above for Intel / PowerPC ) ; this can be downloaded from the Academy website or in the VLE under “Central Resources”

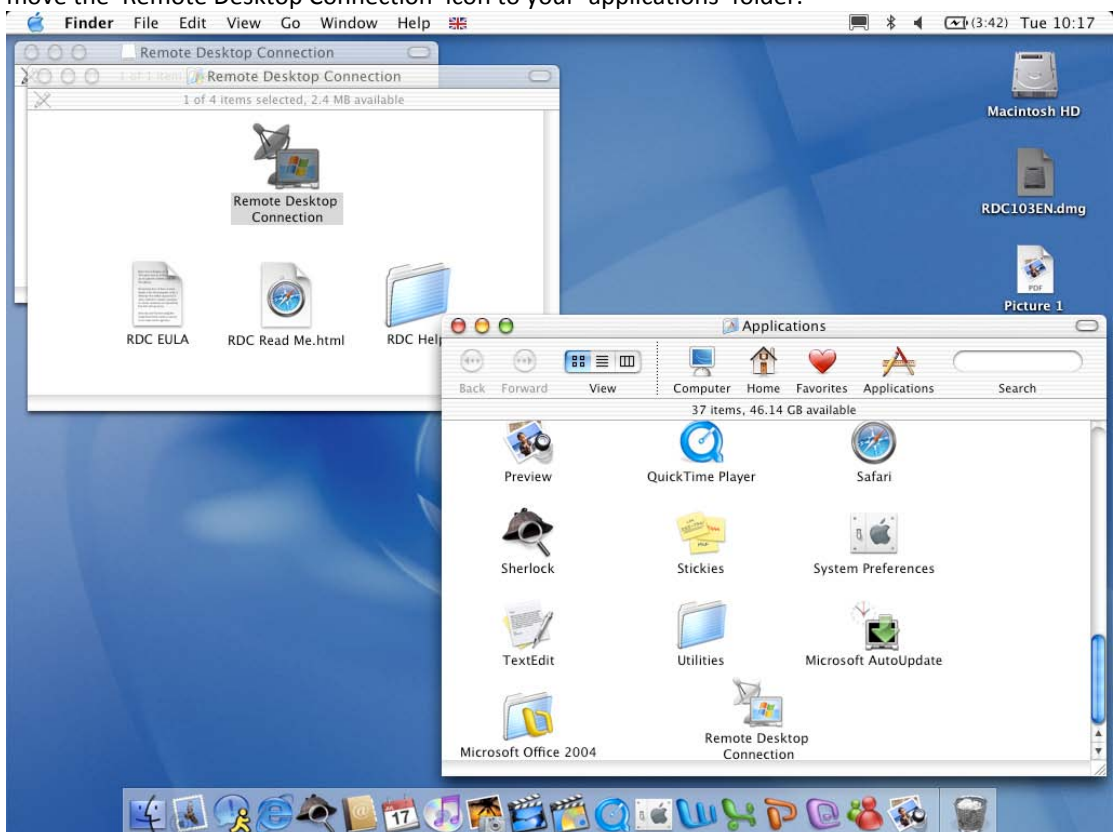
Once downloaded, an icon should appear on your desktop as shown:



Double Click this icon and a new box should appear like this:

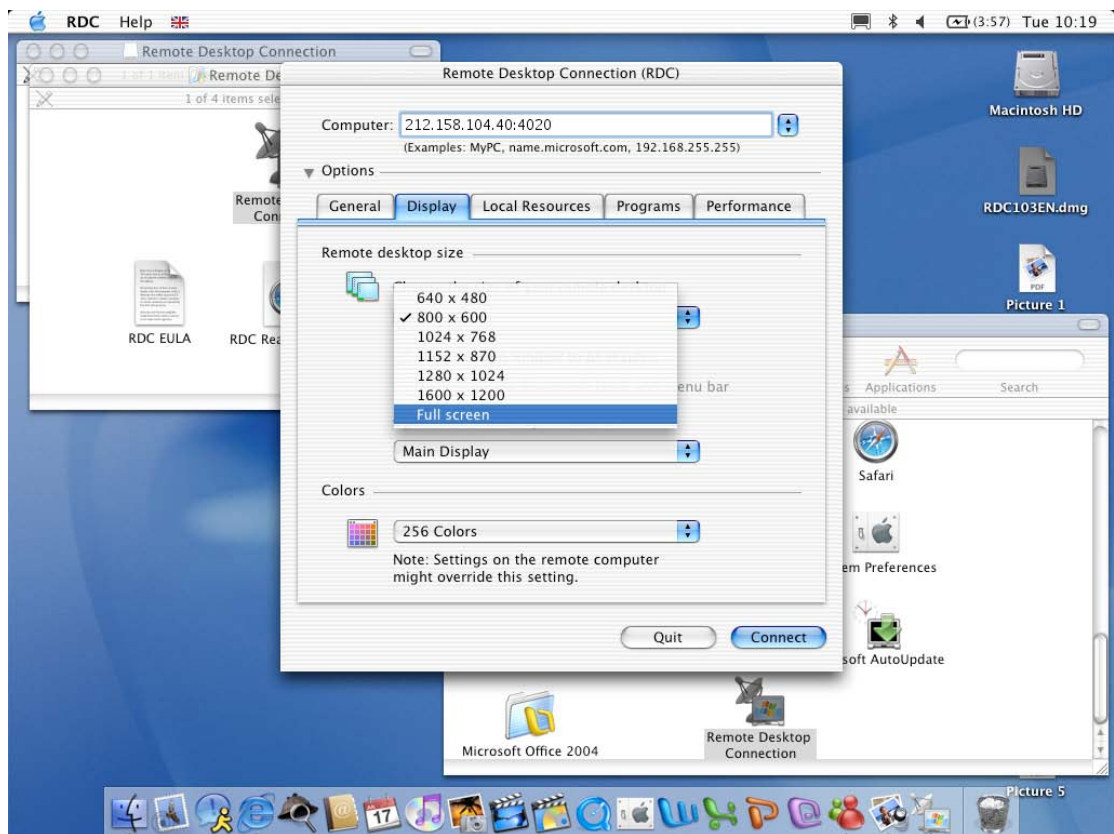


Double click the icon in this folder and once again another box will show up. You then need to move the 'Remote Desktop Connection' icon to your 'applications' folder.

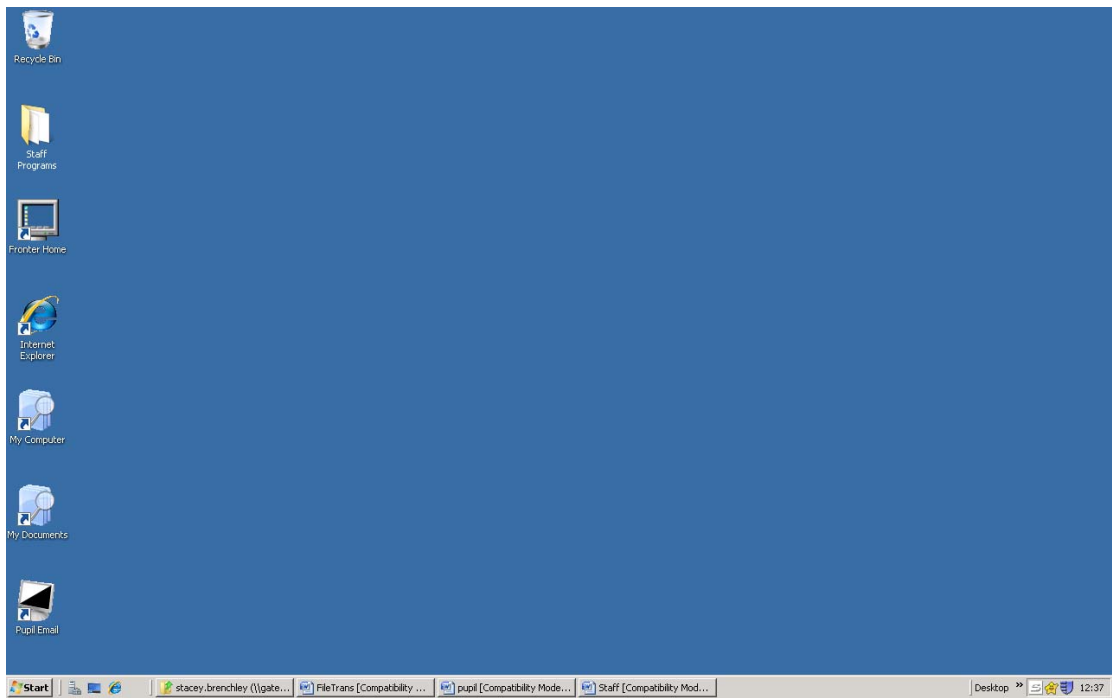


Once that is done double click on the icon you just moved into you applications folder and a new box will appear, this is where you adjust your settings.

Firstly you must change the 'Computer' address to: 212.158.104.40:4020 (as shown below) after that you can change the resolution and colour settings to suit your needs for you computer, E.g. If you are at home and have Broadband that's under 512k you can either run 800 x 600 Broadband or Full screen modem (You can experiment to find out what setting is best for you and your machine). you can do this by clicking on Options and then display. After all your settings are done and chosen click connect.



Once connected, a new window should appear; this is where you enter your username and password.



Once logged on, you will be able to do everything your school account is able to do, including checking your school emails, using the internet, viewing your documents and all the applications and programmes the school computers use.

One good thing about this system is that you can delete, save, copy, cut, anything from your account and when you go back to school it will be exactly how you left it all, so for e.g. If you needed to do homework but couldn't print at home or save it to anything other than your computer, you could use Virtual Desktop to log on to your school account and do it on there, once you have completed your homework you will be able to save your work to your documents and when you go back to school, you will be able to get your work back up and print it at the school. Unfortunately with APPLE MAC you cant use File Transfer but you can copy and paste.